THE REDBIRD CAREER PORTFOLIO

a professional development program for College of Business students

REDBIRD
CAREER PORTFOLIO

STAND OUT FROM YOUR PEERS

The Redbird Career Portfolio (RCP) is a certificate program designed to make you the kind of crisp, savvy professional that employers are dying to hire. You will participate in an integrated set of professional learning activities beginning freshman year and continuing through graduation. When you complete a level, you will receive a certificate acknowledging your accomplishment. Complete all four levels and you will receive the full certificate of professionalism to show potential employers. **STAND OUT FROM THE CROWD. GET RCP CERTIFIED.**

1
Study Skills

Presentation Skills

Mentored
by a Senior

Virtual
Interview Prep

Time Management

Personal Ethics

Professional
Reputations

Resume Writing

Explore an RSO

2
Financial Literacy

Written
Communications

Effective
Networking

Virtual Class Prep

Leadership Tips

Personal Elevator
Pitch

Using the Career
Center

Career Exploration

Diversity Event

3
Excel Skills

Effective Interviewing
Tips

Online Collaboration

Professional Mentoring

Effective Leadership

Starting the Job Search

Global/International
Activity

Case or Sales
Competition

Corporate Social
Responsibility

4
Financial Planning

ICC

Mock Interview

Using LinkedIn

Dealing with
Difficult People

Work-Life Balance

Senior Mentoring

Career Tips

CERTIFICATE LEVEL ACTIVITIES

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The Redbird Career Portfolio (RCP) includes four certificate levels. Each level builds on previous ones to hone your professionalism skills. You'll learn such things as how to present and conduct yourself in your new job, how to manage your career successfully, and what employers expect you to know before you start your job.

Along the way, you'll have a chance to work with a mentor to give you guidance and advice, along with gaining experience in student organizations and other activities. *BE A CUT ABOVE - GET RCP CERTIFIED.*

All College of Business Redbirds are strongly encouraged to participate in the Redbird Career Portfolio Certificate program. For more information, please free to email the RCP team: RedbirdCareerPortfolio@ilstu.edu

Suitable

1. Please login to app.suitable.com with your ilstu email.
2. Select "Achievements" from the leftside banner on the site.
3. Click on Level 1 and begin your journey.

MENTORCLOUD

1. Select Mentored by a Senior from the Level 1 activities
2. Follow the instructions and email RCP with a request to create an account.
3. Upon receipt of your login information, please click on the MentorCloud link sent to you to begin networking.

COLLEGE OF BUSINESS
Illinois State University